

Jackson Parish Library Board  
Jonesboro, Louisiana  
Regular Board Meeting minutes – July 27, 2020

The Jackson Parish Library Board of Control met on Monday, July 27, 2020, at 4:30 p.m. at the Main Branch of the Jackson Parish Library for the Regular Monthly Board meeting. The meeting was called to order by Mrs. Massey, Board President. Members present: Mrs. Essmeier, Mrs. Cooper, Mrs. Standley, Mrs. Robinson, and Mrs. Massey. Also present was the Library Director, Mr. Knox, and Assistant Director, Mrs. Robertson. Absent was Mrs. Nunn, Ms. Carolyn Crawley, and Mr. Culpepper.

Mrs. Massey led the invocation.

Mr. Darrell Avery was present for public comments. He is running for the position of Judge for division A of the Second Judicial District Courts which includes Bienville, Claiborne, and Jackson Parish.

There being no other public comments, the Board proceeded with the proposed Agenda.

Mrs. Cooper made the motion to approve the minutes for the June 15, 2020, regular board meeting. Mrs. Robinson seconded. All yes. Motion carried.

Mrs. Standley made the motion to accept the Financial and Statistical data. Mrs. Robinson seconded. All yes. Motion carried.

Mrs. Robinson made the motion to go into executive session to discuss personnel. Mrs. Essmeier seconded. Mrs. Massey polled the board. All five in attendance said yes. Motion Carried.

Mrs. Robinson made the motion come out of executive session with no action being taken. Mrs. Standley seconded. Mrs. Massey polled the board. All five in attendance said yes. Motion Carried.

Mrs. Massey made the motion to hire Emily Webb for Bookmobile/Outreach Specialist contingent upon pre-employment screening and successful completion of probationary period. Mrs. Cooper seconded. All yes. Motion carried.

Mrs. Massey made the motion to hire Kristen Massey for Circulation/Reference Assistant I contingent upon pre-employment screening and successful completion of probationary period. Mrs. Cooper seconded. All yes. Motion carried.

Mrs. Massey gave an update to the board on the progress for obtaining the property next to the Chatham branch for the new parking lot. Some paperwork will need to be signed between the Library and School Board. Mrs. Cooper made the motion to give Carol Massey the authority to sign any paperwork needed for this transaction. Mrs. Essmeier seconded. All yes. Motion carried.

Mrs. Robinson made the motion to award the contract for purchase of a new bookmobile to Matthews Specialty Vehicle for \$246,347. Mrs. Cooper seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to allow staff to withhold \$100 from daily deposit to create two (2) register bags necessary for making drops through the week. Mrs. Robinson seconded. All yes. Motion carried.

Mrs. Cooper made the motion to adjourn the meeting. Mrs. Essmeier seconded. All yes. Motion carried.

Mrs. Carol Massey, Board President

Mr. Floyd Knox, Secretary