

Jackson Parish Library Board
Jonesboro, Louisiana
Regular Board Meeting minutes – June 15, 2020

The Jackson Parish Library Board of Control met on Monday, June 15, 2020, at 4:30 p.m. at the Main Branch of the Jackson Parish Library for the Regular Monthly Board meeting. The meeting was called to order by Mrs. Massey, Board President. Members present: Mrs. Essmeier, Mrs. Cooper, Mrs. Nunn, Mrs. Standley, Mrs. Robinson, Ms. Crawley, and Mrs. Massey. Also present was the Library Director, Mr. Knox, Assistant Director, Mrs. Robertson, attorney, Mrs. Teresa Carrol, and accountant, Mrs. Alayna Huckaby. Absent was Mr. Culpepper.

Mrs. Cooper led the invocation.

Mr. Walter May was present for public comments. He is running for the position of Judge for division A of the Second Judicial District Courts which includes Bienville, Claiborne, and Jackson Parish.

There being no other public comments, the Board proceeded with the proposed Agenda.

Mrs. Standley made the motion to approve the minutes for the February 21, 2020, regular board meeting. Mrs. Cooper seconded. All yes. Motion carried.

Mrs. Nunn made the motion to accept the Financial and Statistical data. Mrs. Robinson seconded. All yes. Motion carried.

Mr. Knox discussed the need to move Amber Paggett from Bookmobile/Outreach Coordinator to Bookmobile/Outreach Supervisor, a change from level IV to level V status. Mrs. Massey made the motion to approve moving Amber Paggett to level V Bookmobile/Outreach Supervisor. Mrs. Robinson seconded. All yes. Motion carried.

The process to purchase a bookmobile requires advertising for bids. The director requires approval from the board to begin this process. Ms. Crawley made the motion to authorize the director to advertise for bids for the purchase of a new bookmobile. Mrs. Standley seconded. All yes. Motion carried.

Teresa Carrol updated the board on progress for obtaining the property next to the Chatham branch for the new parking lot. The first step will be to coordinate with the School Board to release the town of Chatham from their current lease on the property. Next will be to negotiate an exchange or purchase between the School Board and the Police Jury. She will be in contact with both this week or next. Mrs. Massey thanked her for her help in assisting us with this matter.

Alayna Huckaby discussed the proposal provided from her office regarding accounting services for the library. Currently, the library pays the Police Jury to pay bills and run payroll for the library. The proposal came out to be about the same as the current amount paid. Questions were raised regarding if this was something the library could do without emancipating from the Police Jury. This led to a conversation regarding emancipation. Mrs. Teresa Carrol provided

information from her research of statutes and Attorney General opinions regarding financial independence. Mrs. Massey suggested we look at this information and think more about it before voting. Mrs. Robinson made a motion to table the agenda item concerning Kenneth D. Folden & Co for accounting services until further notice. Mrs. Essmeier seconded. All yes. Motion carried.

Mrs. Standley made the motion to reappoint Mrs. Judy Cooper to be the library's Trailblazer representative. Mrs. Nunn seconded. All yes. Motion carried.

There was more discussion regarding emancipation. Mrs. Massey suggested we look at this information and think more about it. Mrs. Nunn made the motion to table until further notice. Mrs. Cooper seconded. All yes. Motion carried.

Mr. Knox gave an update on summer reading. With COVID-19, all libraries across the nation have to rethink their summer activities. We are using new a software called ReadSquared to electronically keep track of reading logs. Staff are producing videos that are being posted to social media with story times and crafts. In-house programs have all been cancelled. However, some programmers are offering online videos with links that we can post to social media.

Mr. Knox also let the board know that the State Library received a grant from the CARES act. From this grant, approximately \$6500 is being given to each library. We are looking into getting MiFi hotspots for patrons to check out beginning next month.

Mrs. Cooper made the motion to adjourn the meeting. Mrs. Robinson seconded. All yes. Motion carried.

Mrs. Carol Massey, Board President

Mr. Floyd Knox, Secretary