

Jackson Parish Library Board
Jonesboro, Louisiana
Regular Board Meeting minutes – August 20, 2020

The Jackson Parish Library Board of Control met on Thursday, August 20, 2020, at 4:30 p.m. at the Main Branch of the Jackson Parish Library for the Regular Monthly Board meeting. The meeting was called to order by Mrs. Massey, Board President. Members present: Mrs. Cooper, Mrs. Standley, Ms. Crawley, Mrs. Massey, and Mr. Culpepper. Also present was the Library Director, Mr. Knox, and Assistant Director, Mrs. Robertson. Absent was Mrs. Essmeier, Mrs. Robinson, and Mrs. Nunn.

Mrs. Standley led the invocation.

There being no public comments, the Board proceeded with the proposed Agenda.

Mrs. Cooper made the motion to approve the minutes for the July 27, 2020, regular board meeting. Mrs. Crawley seconded. All yes. Motion carried.

Mrs. Cooper made the motion to approve the minutes for the August 10, 2020, policy meeting. Mrs. Crawley seconded. All yes. Motion carried.

Mr. Culpepper made the motion to accept the Financial and Statistical data. Mrs. Crawley seconded. All yes. Motion carried.

Mrs. Nunn joined the meeting.

Mrs. Standley made the motion to adopt the updated 2020 pay schedule and employee classification as presented. Mrs. Cooper seconded. All yes. Motion carried.

Mr. Knox and Mrs. Massey updated the board on the Chatham parking lot project. A letter and draft of a lease was prepared and sent to the School Board for consideration and approval at their next meeting in September.

Mrs. Cooper made the motion to adopt the Return to Work Plan and the Covid-19 Policy of the Emergency Preparedness and Business Continuity Plan recommended by the By-laws and Policy committee. Mrs. Nunn seconded. All yes. Motion carried.

Under new business, Mrs. Cooper let the board know that some bids for work that needed to be done at the Chatham branch are over 90 days old and need to be rebid. This is for painting and general maintenance. The director will need to do a walk through and set a deadline for this work to be completed. Mrs. Crawley made the motion to allow the bids to be redone for their outside maintenance work. Mrs. Massey seconded. All yes. Motion carried.

Mr. Knox mentioned to the board that he would like to begin gathering ideas for a 10-year plan for the library.

Mrs. Cooper made the motion to adjourn the meeting. Mr. Culpepper seconded. All yes. Motion carried.

Mrs. Carol Massey, Board President

Mr. Floyd Knox, Secretary