

Jackson Parish Library Board
Jonesboro, Louisiana
Regular Board Meeting Minutes – July 17, 2023

The Jackson Parish Library Board of Control met on Monday, July 17, 2023, at 4:30 p.m. at the Jonesboro Branch of the Jackson Parish Library for the regular quarterly board meeting. The meeting was called to order by Mrs. Massey, Board President. Members present: Mrs. Essmeier, Mrs. Cooper, Mrs. Standley, Mrs. Tew, Mrs. Massey, and Mrs. Magee. Also present was Floyd Knox and Judy Robertson. Members absent: Mrs. Nunn and Ms. Jenkins.

Mrs. Cooper led the invocation.

The Board President opened the floor for public comments.

Mr. Jonathan Matthews stated his concerns with the book *Families, Families, Families*.

The Board President proceeded with the proposed agenda.

Mrs. Magee made the motion to approve the minutes for the April regular board meeting. Mrs. Essmeier seconded. All yes. Motion carried.

Mrs. Cooper made the motion to accept the 2nd Quarter financial reports. Mrs. Standley seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to accept the April, May, and June statistical reports. Mrs. Cooper seconded. All yes. Motion carried.

Mrs. Magee made the motion to adopt the following minutes from the July 13th Policy Committee minutes. Mrs. Essmeier seconded. All yes. Motion carried.

Policy Committee Meeting Minutes – July 13, 2023

The Jackson Parish Library Policy Committee met on Thursday, July 13, 2023, at 4:30 p.m. at the Jonesboro Branch of the Jackson Parish Library. The meeting was called to order by the Chair, Mrs. Nunn. Members present: Mrs. Nunn, Ms. Jenkins, and Mrs. Magee. Also present was Floyd Knox and Judy Robertson. Members absent: None.

Ms. Jenkins led the invocation.

There being no public comments, the Committee proceeded with the proposed agenda.

The Committee discussed the procedures that were taken when asked to remove the book *Families, Families, Families*. Mrs. Magee made the motion to recommend to not remove the book *Families, Families, Families*. Ms. Jenkins seconded. All yes. Motion carried.

Collection Development Policy

The Committee reviewed the current policy for collection development. The Director let the Committee know that the bill SB 7 was just signed into law as Act 436 so changes will be needed. However, we are waiting for guidance from the State Library and the Attorney General's Office. Mrs. Magee made the motion to table any changes to the collection development policy until more information is provided. Ms. Jenkins seconded. All yes. Motion carried.

Circulation Policy

Mrs. Magee made the motion to recommend to no longer require deposits for test prep materials. Ms. Jenkins seconded. All yes. Motion carried.

Mrs. Magee made the motion to recommend to allow DVDs/Blu Rays to be returned in the book drop. Ms. Jenkins seconded. All yes. Motion carried.

Mrs. Magee made the motion to recommend to update the Library Materials Chart which sets fines, loan periods, and item limits as presented. Ms. Jenkins seconded. All yes. Motion carried.

Hotspot Policy

Mrs. Nunn made the motion to recommend to accept the mobile hotspot policy and guidelines as presented. Ms. Jenkins seconded. All yes. Motion carried.

Jury Duty Leave Policy

Mrs. Nunn made the motion to recommend to update the Library's Jury Duty Leave Policy as presented. Ms. Jenkins seconded. All yes. Motion carried.

Mrs. Magee made the motion to adjourn the meeting. Mrs. Nunn seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to table any decisions regarding the book *Families, Families, Families* until all of the members from the Policy Committee can be present. Mrs. Standley seconded. All yes. Motion carried.

Mrs. Magee made the motion to no longer require deposits for test prep materials. Mrs. Essmeier seconded. All yes. Motion carried.

Mrs. Standley made the motion to allow DVDs/Blu Rays to be returned in the book drop. Mrs. Essmeier seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to update the Library Materials Chart found in the Patron Services Policy Manual which sets fines, loan periods, and item limits as presented. Mrs. Standley seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to adopt the presented mobile hotspot guidelines and user agreement form as policy. Mrs. Magee seconded. All yes. Motion carried.

Mrs. Massey made the motion to update the library jury duty leave policy as presented, but with the following revision to the second sentence as follows:

“The employee will be expected to report back to work immediately following being released for the day from jury duty.”

Mrs. Standley seconded. All yes. Motion carried.

The Director updated the Board on current projects.

Mrs. Cooper made the motion to adjourn the meeting. Mrs. Standley seconded. All yes. Motion carried.

Mrs. Carol Massey, Board President

Mr. Floyd Knox, Secretary