

Jackson Parish Library Board  
Jonesboro, Louisiana  
Regular Board Meeting Minutes – July 15, 2024

The Jackson Parish Library Board of Control met on Monday, July 15, 2024, at 4:30 p.m. at the Jonesboro Branch of the Jackson Parish Library for the regular quarterly board meeting. The meeting was called to order by Mrs. Massey, Board President.

Members present: Mrs. Essmeier, Mrs. Cooper, Mrs. Nunn, Mrs. Standley, Mrs. Massey, Ms. Jenkins, and Mrs. Tew.

Also present: Floyd Knox and Judy Robertson.

Members absent: Mrs. Magee.

Mrs. Massey led the invocation.

There being no public comments, the Board proceeded with the proposed agenda.

Mrs. Standley made the motion to approve the minutes for the April 15, 2024 board meeting. Mrs. Nunn seconded. All yes. Motion carried.

Mrs. Cooper made the motion to accept the 2<sup>nd</sup> quarter financial reports. Ms. Jenkins seconded. All yes. Motion carried.

Mrs. Nunn made the motion to accept the April, May, and June statistical reports. Ms. Jenkins seconded. All yes. Motion carried.

Mrs. Cooper made the motion to approve the moving of the library's special funds account to Jonesboro State Bank. Mrs. Standley seconded. All yes. Motion carried.

The Library Director introduced the following resolution:

#### **Resolution**

Jackson Parish Library - *A Component Unit of the Jackson Parish Police Jury*  
Referred to in this document as "Organization"

I, Floyd A. Knox, certify that I am the Library Director and Secretary of the Board of the above-named Organization organized under the laws of Louisiana, Federal Employer ID Number 45-3235504, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the organization duly and properly called and held on July 15, 2024. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Whereas the Organization wishes to open an account at Jonesboro State Bank. Therefore, the following powers are granted:

**Agents:** Any Agent listed below, is authorized to exercise the powers granted as indicated below:

Name and Title or Position

Carol Massey, Library Board President  
Ann Standley, Library Board Vice-President  
Paula Essmeier, Library Board Treasurer

**Powers Granted:**

- Each individual listed above shall have the power to open any deposit account in the name of the Organization.
- Endorse checks and orders for the payment of money or otherwise withdraw of transfer funds on deposit with Jonesboro State Bank.
- Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in Jonesboro State Bank.
- Access bank statements and any other bank records by physical or electronic means including online banking.

**Special Funds Account Policy:** All checks written from the library's special funds bank account totaling \$500.00 or more require two signatures.

**Resolutions:**

Jonesboro State Bank is designated as a depository for the funds of the Organization and to provide other financial accommodations indicated in this resolution. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by Jonesboro State Bank. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Organization. Any Agent, so long as they act in a representative capacity as an Agent of the Organization, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution. Jonesboro State Bank may rely on alternative signatures such as electronic signatures.

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Floyd A. Knox, Secretary & Library Director

7/15/2024  
Date

Mrs. Essmeier made the motion to approve the resolution as introduced. Mrs. Nunn seconded. All yes. Motion carried.

The Library Director introduced the following resolution:

“RESOLVED THAT the Jackson Parish Library’s current account with Sabine State Bank be closed and the amount lying in the said account be transferred to other Current Account in the name of the Jackson Parish Library at Jonesboro State Bank via electronic funds transfer. Details of all banking information are attached hereunto.

RESOLVED FURTHER THAT Carol Massey, Library Board President, be and is hereby authorized to do all such acts and to sign all such documents as may be required in connection with the closure of the said Account.”

RESOLVED FURTHER THAT a certified true copy of the foregoing resolution be forwarded to the Bank for necessary action at their end.”

Mrs. Essmeier made the motion to approve the resolution as introduced. Mrs. Standley seconded. All yes. Motion carried.

Mrs. Massey made the motion to approve the implementation of COLA increase adopted in the 2024 budget with effective date of August 5, 2024. Ms. Jenkins seconded. A roll call vote was taken as follows:

District 1: Nay	District 2: Aye	District 3: Aye	District 4: Nay
District 5: Aye	District 6: Nay	District 7: Aye	Ex-Officio: Absent

The results were 4 Aye, 3 Nay, and 1 absent. Motion carried.

Mrs. Cooper made the motion to table agenda item #8 to hire Fred Newton and Company to assist in obtaining an emergency generator for the Jonesboro Branch. Mrs. Essmeier seconded. All yes. Motion carried.

Since the purchase of the emergency generator was tabled, there was no reason to update the 2024 budget at this time.

Mrs. Cooper made the motion to adjourn the meeting. Mrs. Jenkins seconded. All yes. Motion carried.

Mrs. Carol Massey, Board President

Mr. Floyd Knox, Secretary