Jackson Parish Library
614 South Polk Avenue
Jonesboro, Louisiana 71251
www.jacksonparishlib.org
Phone: (318) 259-5697
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December 2021 Regular Board Meeting

Notice Posted: **Monday, December 13, 2021 @ 3:00 p.m.**

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Meeting Date: **Tuesday, December 14, 2021**

Meeting Time: **4:30 P.M.**

Meeting Place: **Jackson Parish Library**
614 South Polk Avenue
Jonesboro, LA 71251

Agenda:

- **Call to Order: Welcome**
- **Invocation**
- **Roll Call** Essmeier_____ Cooper_____ Nunn _____ Standley_____
  Jenkins_____ Crawley _____ Massey _____ Chatham_____
- **Public Comments**
- **Approval of Minutes**
  - Review and adopt the minutes from the October 25 regular board meeting.
- **Report of Director: Statistical and Financial.**
  - Review and adopt October and November financial reports.
  - Review and adopt October and November statistical reports.
- **Unfinished Business**
  - Presentation on Jackson Parish Library's final assessment by Mr. Wayne Coco.
  - Consider and adopt the final assessment as presented by Mr. Wayne Coco.
  - Review and adopt the amended 2021 budget and 2022 budget.
- **New Business**
  - Consider and act on authorizing the Library Director to auction off surplus items from the 2021 surplus list with the Louisiana Property Assistance Agency and scrap items that do not sell.
  - Review and confirm the hiring of Reanna Rowden part time for Circulation/Reference Assistant I contingent upon pre-employment screening and successful completion of probationary period.
  - Review and adopt the updated 2021 Pay Schedule and employee levels (added new employee).
  - Review and adopt the proposed holiday schedule for 2022.
  - Review and adopt the proposed Library Board meeting schedule for 2022.
  - Consider and act on appointing Ann Standley as backup representative of Trailblazer to assist Judy Cooper when needed.
  - **Announcements:**
    -Emergency preparedness exercise between staff and Homeland Security.
    -Reminder to take Ethics and Sexual Harassment training by end of December.
- **Adjournment**

Next scheduled meeting is set for Tuesday, January 18, 2021.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Floyd Knox at (318) 259-5697.